

HAMMOND

Lower School Extended Day



Registration and Information

2008-2009

Extended Day Information!

We look forward to working with you to craft a school day that meets the many needs of our Hammond families. Please read all of our information thoroughly, then complete and return the registration form. Registration is open throughout the year; however, you are encouraged to register your child/children before the first day of school.

The following fee schedules and rates are also listed on the registration form.

Monthly Students

Monthly rates are available for 5, 3, and 2 day per week students. Parents of students enrolled will need to submit any changes to their schedule, in writing, by the 30th of each month prior to the change. If your child stays beyond the scheduled checkout time, you will be billed for the additional time at the rate of \$10.00 per hour until our 6:00pm close.

Monday- Friday	12:00-3:00	\$300.00 (per month)
Monday- Friday	12:00-6:00	\$390.00 (per month)
Monday- Friday*	3:00- 6:00	\$300.00 (per month)

3 days per week	12:00-3:00	\$225.00 (per month)
3 days per week	12:00-6:00	\$325.00 (per month)
3 days per week*	3:00-6:00	\$225.00 (per month)

2 days per week	12:00-3:00	\$150.00 (per month)
2 days per week	12:00-6:00	\$215.00 (per month)
2 days per week*	3:00-6:00	\$150.00 (per month)

Study Hall		
Monday- Friday	3:15-4:15	\$130.00 (per month)

*5K students enrolled in full-day program and Extended Day will be charged the same rates as 3:00-6:00 students

Drop-in Students

Drop-in programs provide Hammond parents' greater flexibility. The drop-in rate for Extended Day is \$10.00 per hour. You must be registered in the Extended Day program in order to participate in this service. ***Advanced 24-hour notice is required. If advance notice is not given, a \$5 charge will be added to your bill.** To use this service, please notify Extended Day by any of the following:

- Call the Extended Day office #776.0295 ext. 2002
- E-mail extendedday@hammondschool.org
- Sending a note to your homeroom teacher the day before

Billing and Policies

- The Business Office bills Extended Day families on a monthly basis. We bill at the beginning of the month for the prior month. Extended families can expect to receive their bill by the 10th day of the month.
- Any questions regarding monthly statements should be directed to the Business Office at #776.0295 ext. 1029.
- It is the policy of Extended Day that for every 15 minutes your child is picked up after 6:00p.m., there is a \$25 late fee.
- Any changes made to your child's schedule **MUST** be submitted in writing by the 30th of each month prior to the change. These changes should be made to the Extended Day office.
- A \$5 charge will be added to your bill when 24-hour notice is not given for drop-in childcare.
- You may not switch your registered days unless it is a school holiday. Requests must be made 24-hours prior to the holiday.
- Drop-in rates will apply if you pick your child up 10 minutes or later after the enrichment class concludes or the end of carpool for at a charge of \$10.00 per hour.

Holidays

Extended Day is available on many school holidays for an additional fee. There will be no additional fees for **registered** Extended Day students on Student Holidays and Conference days. The charges for non-Extended Day students will be \$25 for half-day (7:30-12:00 or 12:00-6:00) and \$50 for full-day care (7:30-6:00). During Winter Holidays and Spring Break, the charge for **registered** Extended Day students is \$40 per day and \$50 per day for non-Extended Day students. Please refer to the Extended Day calendar for detailed openings and closings. (You will receive an Extended Day calendar with your handbook and confirmation notice.)

Enrichment Classes and Enrollment

The enrichment classes provide an opportunity for students to develop skills and interests in a variety of areas. Enrollment in after-school enrichment classes is offered to all Hammond students in grades PreK-6th. Pre-K students whose participation in Extended Day is limited to enrichment classes should register for "Enrichment Plus". Enrichment Plus is for students not enrolled in full time Extended Day, but who are enrolling in one of the Enrichment classes. The cost of Enrichment Plus is \$55 per month plus the monthly class fee. The \$55 per month fee covers the time between 12:00pm and 2:00 pm. one day a week.

Hammond reserves the right to cancel any class for which there is not adequate enrollment. Enrollment for all enrichment classes will be on a "first-come, first-served" basis. Register early!!! Please refer to the descriptions of enrichment classes for more information on each class.

- **ALL ENRICHMENT CLASSES WILL BEGIN THE WEEK OF SEPTEMBER 2nd!**

Enrichment Classes!

(Classes Begin Sept. 2nd)

Express Yourself with Joy

Instructor: Joy Bethea
Fee: \$60 per month
Time: Wednesdays 3:00- 3:45
(1st-4th graders)

Enrollment: There must be a minimum of **fifteen** enrolled students per class.

This class will help elementary students explore a creative integration of art and literature. The class will focus on book reports, creative writing, poetry, expression through art and literature. Joy Bethea is a well known Hammond mom and educator. She is a reading specialist who will help your child's love of literature flourish.

Cooking

Instructor: Joy Bethea
Fee: \$45 per month
\$15 annual supplies fee
Time: Thursdays 2:00-2:45 (PreK)
3:00-3:45 (5K)

Enrollment: There must be a minimum of **eight** enrolled students per class.

This class is an introduction to the basics of cooking and baking. Learn how to read a recipe and correctly measure ingredients while making yummy and nutritious treats. *Please let either Joy Bethea or the Extended Day know ahead of time if your child has any special food allergies!

Golf

Instructor: George Bryan's Golf Academy
Fee: \$70 per month
Time: Wednesdays 3:00-4:00
(5k -6th)

Enrollment: All are welcome!

Students have the opportunity to learn the basic skills of golf as well as to reinforce already developed knowledge of the game. George Bryan is a well known pro in the area with many years of experience to his credit.

- After dismissal, students participating in golf will have a quick snack in Extended.
- Students are expected to bring their own set of clubs each Wednesday and leave them in the breezeway between Lee and Marion Hall.

ACT (Action Cheer and Tumble)

Instructor: Pam Boggs
Fee: \$65 per month
Time: Mondays 2:00-2:45 (PreK)
3:00-3:45 (5K-4th)

*Make up days will be Thursday if Hammond is closed for holiday on Monday

Enrollment: ACT requires a minimum of **eight** enrolled students per class and maximum of 14.

ACT is a non-competitive program designed for young girls who wish to learn tumbling and cheerleading skills. For the past 18 years, Pam and her staff have instructed girls in a safe, positive, energetic, environment throughout the state of S.C. Each student will be completely individualized for and will progress @ her own rate.

Karate

Instructors: Capital Karate
Fee: \$45 per month
Time: Thursdays 2:00- 2:45 (PreK)
3:00-3:45 (5K- 4th)

Enrollment: Capital Karate staff requires a minimum number of **ten** enrolled students per class.

Not only does your child learn the basic moves of karate with Mike and his team, but he/she also works on "Stranger Danger", listening skills, manners and SELF-CONTROL!!!

Science Explorers

Instructor: Keith Kargel, Nature Learning Company
Fee: \$45 per month
Time: Tuesdays 2:00-2:45 (Pre-K)
3:00-3:45 (5K- 4th)
Enrollment: Pre-K - maximum number of **ten**.

Become a professional science explorer! Come join your nature guide, Mr. Keith and enjoy weekly discovery-based fun! Expose your children to the wonderful world of nature through hands-on experience!

Stories and Art

Instructors: Tori Morris
Fee: \$45 per month
\$20 annual supplies fee
Time: Wednesdays 2:00-2:45 (PreK)
3:00-3:45 (5K)
Enrollment: There is a minimum of **eight** students required per class.

Knowing your children's love of wonderful stories, Mrs. Morris has created a program of literature-based activities. The selections of stories will be both old and new favorites! The art activities will help improve your child's **fine motor skills!**

Kindermusik

Instructor: Julee Salisbury
Fee: \$45 per month
\$40 annual supplies fee
Time: Wednesdays 2:00-2:45
(PreK)
Enrollment: Minimum of 5, Maximum of **twelve**

This music enrichment program is a musical educational program that helps build children's self-confidence, enhances complex reasoning skills and listening skills. You will see a developmental evolution in your child in language skills, literacy, listening, problem-solving, social skills, self-esteem, and musicality. We work 1 on 1 in class on your child's ear and rhythm response.

Tennis

Instructor: Greg Whitmire
Fee: \$70
Time: 1:45-2:45 (PreK)
3:00-4:00 (K-6)
Enrollment: TBD

Study Hall

Instructor: Extended Day staff
Fee: \$130 per month
Time: Mondays- Friday 3:15- 4:15
(1st-4th graders)

Students participating in study hall report to the Kiva once the bell rings for a quick snack and then head over to the library or designated rooms for supervised study. This is mandatory for all 1st-4th graders who are not in enrichment classes, but staying in Extended Day. Students enrolled as "monthly" or "drop-in" Extended Day students paying monthly or drop-in fees are **automatically** enrolled in the study hall program

- Please pick your child up promptly at **4:15p.m.** if he/she is only registered for study hall!
- **STUDY HALL WILL BEGIN THE FIRST DAY OF SCHOOL!**

****All enrichment classes
start
the week of Sept. 2nd!**

